



WITNEY TOWN COUNCIL

Grant-aid to Local Organisations APPLICATION FORM

(PLEASE COMPLETE THE FORM IN BLOCK CAPITALS)

(1) Your Organisation			
Name of Organisation		Cllr Liz Duncan Mayor of Witney	
Registered Address*		Town Hall Market Square Witney	
Post Code	OX28 6AG	Tel No.	Secretary: 01993 226073
Contact Name		Loraine Harwood	
Position in Organisation		Secretary to the Mayor <small>(i.e. Chairman, Treasurer, Secretary)</small>	
Registered Charity		YES/NO	Registration No.
<p><i>What are the activities and/or aims of the organisation:</i></p> <p>Charity events to be held in the Corn Exchange</p>			
(2) Membership			
How many members do you have?			
Approximately how many of your members live in Witney?			
Is membership restricted in any way?			
What is your annual subscription, if any?			
Are you affiliated to a national organisation? If so, which one?			

Local venue/meeting place	
(3) Grants	
Purpose for which the grant is required: Three uses of the Main Hall or Gallery Room of Corn Exchange for Charity events	
Amount of grant applied for	£170 x 3 = £510 (ie Max hall hire for main hall on weekend)
Has your organisation previously applied to the Town Council for a grant?	YES/NO
If YES please give details	
Have you applied for a grant to any other body or organisation?	YES/NO
If YES please give details	
(4) Financial	
<i>Please enclose a copy of your latest audited accounts, a financial projection for the period following the balance sheet or a Business Plan if a new organisation.</i>	
(5) Fundraising	
What fundraising events or activities will your organisation be holding this year? Likely to hold events such as charity quiz etc on behalf of chosen charities for my term of office	
(6) General	
Recipients of a grant from the Town Council should acknowledge the fact on all relevant literature. Please provide or attach any additional information which may assist the Council in reaching its decision.	
<i>I certify that the above information is true to the best of my knowledge and belief, and that I am authorised to make this application for Grant-aid.</i>	
Signed: <i>Loraine Harwood</i> on behalf of Liz Duncan	Date: 23.5.22

Please return your completed application form to the address overleaf, for the attention of the TOWN CLERK

For office use only:			
Acknowledged		Previously Applied	
Grant Aid Awarded/Amount	Y / N	Chq No.	

